



United States Army Trial Defense Service

Fort Moore, GA

Front Desk: 706-545-2175

Defense Paralegal: 706-545-4302



Mission: TDS provides conflict-free legal services to Soldiers who have adverse criminal or administrative actions initiated against them at no cost to the Soldier. All Soldiers are entitled to TDS representation by virtue of being subject to the UCMJ.

Requirements:

- Soldiers seeking legal advice for an Article 15, Administrative Chapter, or Officer Elimination must have a **signed** (complete first reading or signed initiation of separation) **and a complete copy** of the action. Any Soldier without a properly signed and complete packet will not be seen.
- Soldiers seeking advice after being advised of their Art 31b rights may be seen by appointment or as a walk-in during regularly scheduled business hours (see below).
- In order to ensure availability of counsel, Wednesday will be the preferred day to conduct administrative separation boards. Boards scheduled on a different day may result in TDS closure.

What Soldiers must have with them:

Courts-Martial: Courts Martial Packet, including the Preferred Charge Sheet.

Article 15: Article 15 Packet (signed DA Form 2627) & all supporting documentation for the misconduct being charged.

Administrative Separation Counseling: Separation packet including a signed initiation, election of rights (MJO generated) and all supporting documentation.

Article 31 Rights (Suspect Rights): Soldiers suspected of misconduct who have been advised of their rights by command, an investigating officer, MPI, or CID may schedule an appointment or seek advice during walk-in hours.

Waiver of TDS:

Soldiers and Trainees who wish to waive TDS advice during the chapter or Article 15 process must do so at the TDS office.

Escorts:

All Servicemembers E-6 and below must have an escort for Article 15 and administrative separation counseling. The escort will not leave the TDS footprint and must stay in the building or parking lot.

Arrive on time:

Soldiers arriving late or without the proper documentation will be told to return to their units & to return on the next scheduled counseling date. The Senior Defense Counsel or NCOIC must approve exceptions to the scheduled time.

<u>Monday</u> 0900: Article 15 1300: Chapter	<u>Wednesday</u> Reserved for administrative boards
<u>Tuesday</u> (Preference to Training Units) 0900: Article 15 1000: Chapter 1300: Article 15	<u>Friday</u> 0900- Article 15 1000- Chapter Suspect Rights: <u>Mon & Tues:</u> 0900-1130; 1300-1600 <u>Wed:</u> by appointment only <u>Thurs:</u> 1300-1600 <u>Fri:</u> 0900-1130
The TDS office will close daily from 1200-1300 for lunch.	
Appointments for Article 15 or Chapter advice made outside of the scheduled block will be made by exception with approval of the Senior Defense Counsel or the TDS NCO.	